

# SUFFOLK POLICE AUTHORITY

For further information on any of the  
Items listed below please contact  
Sarah Carter (01473 782774)

Police Headquarters  
Martlesham Heath  
Ipswich  
IP5 3QS

8 October 2009

To: Peter Gardiner, Liz Harlaar, Deanna Law, Rae Leighton, Gill Lewis, Patricia O'Brien, Anne Tyler, David Wood and Mary Young.

Dear Member

## **HUMAN RESOURCES AND STAFF LIAISON COMMITTEE**

A meeting of the Human Resources and Staff Liaison Committee, which will consider the agenda set out below, will be held in the LEC Building at Police Headquarters, Martlesham on **Friday, 16 October 2009 at 9.30 am.**

### PART I AGENDA

1. Declarations of Interest
2. Minutes To confirm as an accurate record the minutes of the meeting held on 15 May 2009 (Paper HR09/22).
3. Terms of Reference and Responsibilities of the Committee To receive an oral report.
4. Consultation with the Staff Associations To consider any issues notified by the Associations.
5. Human Resources (and Learning and Development) Costed Plan 2009/10 – Quarter 1 (April-June) To consider a report by the Chief Constable (Paper HR09/23).
6. Suffolk County Council Audit Services Report (Learning and Development) To consider a report by the Chief Constable (Paper HR09/24).
7. Initial Police Learning and Development Programme Stage III Review by the National Policing Improvement Agency To consider a report by the Chief Constable (Paper HR09/25).
8. The Suffolk Constabulary Leadership Framework To consider a report by the Chief Constable (Paper HR09/26).

9. Setting Local Employment Targets To consider a report by the Chief Constable (Paper HR09/27).
10. Governance of Health and Safety: The Health and Safety (Display Screen Equipment) Regulations 1992 To consider a report by the Chief Constable (Paper HR09/28).
11. Governance of Health and Safety – Dip Sampling of Risk Assessments To consider a report by the Chief Executive (Paper HR09/29).
12. Risk Management To consider a report by the Chief Executive (Paper HR09/30).
13. Such other business which in the opinion of the Chair should be considered as a matter of urgency by reason of special circumstances to be mentioned in the minutes.

Yours faithfully

**CHRISTOPHER JACKSON**

Chief Executive